## **Example CNFP email with reminder and graphics**

From: Clark Food Project < clarkfoodproject@gmail.com >

Date: Tue, Mar 23, 2021 at 2:50 PM

Subject: APRIL REMINDERS FOR YOUR FOOD DONORS

To: Clark Food Project NCs

Hi, NCs!

Here are two graphics you can use for your reminders to food donors for the April 10<sup>th</sup> pickup.

We suggest that you send <u>two</u> reminder notices to donors. One a couple of weeks before, then another two days before the collection. To send the reminders, copy and paste and then add any additional message you would like to include.

Thanks for all you do!

## Next Food Pickup Reminder

Time to check your Green Bag.



